

Consultation service which is available from the homepage of our website. This is called Patchs. This user friendly system gives patients the opportunity to submit their symptoms for review.

Patchs can also be used to submit administrative requests or queries

a variety of helpful information to support our patients and members of the public. You can also submit your repeat medication requests along with other health questionnaires. As all med are photon the

As always, our team of medical administrators are available via telephone all throughout the day. We recommend for GP appointments that patients contact us as close to our 8am opening time.



### FRIENDS AND FAMILY TEST RE<u>SU</u>LTS

All GP practices ask their patients 'Thinking about our practice - overall, how was your experience of our service?' and we collate responses to find common themes amongst our patient responses. Monthly we receive over 500 responses from patients following their appointments which is very helpful for the practice in continually making service improvements.

## Q4 RESULTS

Very good - 1981 (86.4%)

Neither good/poor - 60 (2.6%)

Poor - 17 (0.7%)

Very poor - 24 (1.1%)

#### Paying for the practice car park

In 2003 the carpark barrier was introduced with a £1 charge to discourage non-patients from parking near to the city and heading to work or the nearby shops, as this was reducing the parking capacity for patients attending the practice. The minimal charge for the car park has stayed at £1 for twenty-two years. The money received from the car park is not only used for the upkeep of the car park barrier but also as clinical capacity back into the practice.

Any patients who hold a "blue badge" are exempt from the charge.

#### Practice signa - the different zones are confusing (total of 5 comments received)

"YOU SAID.

WE DID<sup>®</sup>

As a practice we are always looking at ways to improve the care & service we can provide to our patients. One way in which we have done this is by increasing our clinical workforce, by employing various new roles such as Clinical Pharmacists, Paramedics & Musculo-skeletal Practitioners. As our clinical team expanded, it became apparent that we needed to use areas of the Practice that had been previously used by Community Services. This created a need to "zone" the practice into Green and Yellow Zones.

Temporary signs were in place until we confirmed where the clinicians would be consulting from on a permanent basis. More recently we have had new signage designed and is in-situ in the Practice, hopefully making it easier for patients to navigate around the building.

The check in screen also directs patients to the correct waiting room for the person they have an appointment with. The medical administrators will also assist with any zone/room questions/directions as we are aware that the changes we have made will take time for patients to get used to.

#### pointments not running to time

It is part of the medical administrator role to pro-actively manage the waiting room & keep patients up to date with any delays. The management team have reminded the admin team of the importance of providing regular verbal updates to patients. Communication has also gone to all staff to ensure patients are booked in for the correct appointment duration in

accordance with their problems & history - this will also help keep wait times down. Appointment allocation is 15 minutes per patient per problem. If a patient has multiple problems to discuss and only a single appointment is allocated this can cause delays for other patients. At times, unforeseen medical emergencies such as patients needing to be admitted to hospital can also cause delays with being seen.

Your local pharmacist can help with minor health problems, such as aches and pains, allergies, sore throats and colds, stomach problems and skin conditions.

For expert advice, talk to your pharmacist: <u>nhs.uk/using-the-nhs/nhs-services/pharmacies/what-to-expect-from-</u> your-pharmacy-team/



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NHS

It NHS service

## NHS OCCESSIDII FEATURES

Using any app for the first time can be daunting for those of us with extra accessibility needs, however the NHS App has been worked on by the team at NHS England - who want as many people as possible to be able to use their app!

The NHS App copies the accessibility features set on your phone (android or iPhone) meaning the text size, high contrast colours and text-to-speech functions should automatically activate!



Available resources to help with accessibility:

## AbilityNet Hear Me Nov

AbilityNet has advice to help you make your device easier to

Use Hear Me Now to save information that's important to you. Add text, photos, video.

If you have any problems or feedback, please report directly to the NHS app using:

Give feedback about the NHS Website.

You can also use an internet browser, where you can control the following: 1. change colours, contrast levels & fonts

- 2. zoom in up to 200% with all text still visible
- 3. navigate most of the website with just a keyboard
- 4. navigate most of the website using speech recognition software
- 5. listen to most of the website using a screen reader, including latest versions of JAWS, NVDA & voiceover

## Do more with the NHS App!

- **Order repeat prescriptions** Book appointments
- View your records

### And much more...

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App

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NHS

Campaigns - We are proud to support the NHS with the following campaigns: (A full list of all campaigns we support can be found here - https://www.nhsemployers.org/events/calendar-national-campaigns)



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#### **NHS Urgent Dental Appointments**

Local dental providers offer NHS Urgent Dental Clinics across Cheshire and Merseyside, with urgent appointments for urgent treatment, advice and support on dental queries or referral to other services. Emergency Tel: 0161 476 9651 (LOCAL RATE) from 9am to 9.30pm every day, including weekends and Bank Holidays. Please note: by appointment only - not a 'drop-in'

Letter of Consent

Please be advised that in order to allow us to discuss medical matters, results or anything regarding contact you have with us at Boughton Medical Group with anyone else, please kindly complete a 'Letter of Consent Form' that may be collected from the front desk. Upon completion, please bring this back into the Practice and we will gladly action accordingly.

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## Live Well www.livewell.cheshirewestandchester.gov.uk Cheshire West

A new, online one- stop shop for Patients, Live Well Cheshire West has been launched.

Packed full of information, support, advice and guidance about the services available to you and the people you care about, Live Well Cheshire West brings together information on health, education, housing, transport, adult social care and children's services.

The Live Well directory will be kept updated to help you find information about local services, support, activities and events for adults, young people, families and children, including those who have special educational needs and disabilities (SEND). Some of this information was previously available on the 'Local Offer' site. Live Well Cheshire West replaces this with a much broader service directory.

#### Are You a Carer?

Please note this **includes** Young Carers aged 6 to 18 with a caring responsibility at home.

If you are, please visit our Practice website, <u>www.boughtonhealthcentre.co.uk</u> scroll to the bottom of the home page and click 'Carers'. You will be directed to the dedicated Carers page and can complete the form to let us know - we may be able to help you.

There is a wealth of information on <u>NHS Choices</u> about carers and caring. Below are some links into the site that we hope you will find useful.

<u>Telling people</u> - Caring responsibilities can make it difficult to maintain friendships or develop new ones. Telling your friends you're a carer is important so they understand and can support you.

Taking a break - Caring for someone can be a full-time job, but it's essential that you take time out for yourself too. Read our guide to accessing breaks and respite.

<u>Housing and carers</u> - Do you know your tenancy rights as a carer? Are you aware of all your care at home options? Do you need tips on moving someone around the home?

**Young Carers** - please visit <u>www.livewell.cheshirewestandchester.gov.uk</u> to read Poppy's story. A young carer is someone under the age of 18 who helps look after someone in their family, or a friend, who is ill, disabled, has mental health issues or misuses drugs or alcohol.

#### About our Care Co-Ordinator

Our Care Co-Ordinator, Mel Rivington, is the first point of contact for patients and service users providing an in-depth knowledge of practice and local community services.

She will liaise closely with the clinical team and management teams to ensure patients receive timely and appropriate direction or appointments according to their healthcare need.

If you would benefit from speaking to our Care Co-Ordinator do not hesitate to get in touch.



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# The PPG Newsletter

Welcome to the updated version of the PPG Newsletter! Continue reading to find out how we at the BHC PPG are helping your GP practice with continuous improvements...

Our PPG Core Group is made up of 7 Boughton Health Centre patients, collectively the group have a vast knowledge of community based organisations, such as Age Friendly—Cheshire West and the Alzheimer's Society, along with a variety of experiences from previous employment.

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#### What is the PPG (Patient Participation Group)?

The PPG provide a body between the GP practice and the patient population. They are a 'critical friend' to the practice, and will help them identify any common themes or issues.

The PPG meet regularly with members of the practice to discuss ongoing projects or highlight any issues raised.

All patients are welcome to join our PPG!

Have a question for the PPG? They can be contacted by email at boughtonppg@gmail.com

It is important to note, the PPG cannot answer any clinical or medical queries.

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#### Digital Drop-In Sessions

We work together with the practice to provide patients with support in accessing all things digital that the practice offers.

Visit the practice's social media pages to find out

more information

Projects we are currently or have previously worked with the Practice on:

- Signage Update
- Practice Leaflet
- Practice Newsletters (Quarterly)
- Digital Drop-In Sessions
- Noticeboards •
  - NHS App promotion
  - Youth PPG
- Virtual PPG Promotion
- Vaccination Clinic support •

Feedback from the Practice: "We are very grateful to our PPG for all their continued support and assistance with our ongoing projects. We feel they really help give us the 'patients perspective' of the practice, and their feedback

Join our PPG mail-ing lictus

\*If you would like to help improve the practice, please ask at the main reception for a form to join our PPG (or ePPG)! Your help would be greatly appreciated at Boughton Health Centre.

#### **PPG Listening Table**

You may see us by the entrance to the practice where we will be chatting to patients about their experience of the practice.

#### Come and say Hi!

We will be in the practice conservatory frequently. For more info, please see our Noticeboard.

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