

BOUGHTON MEDICAL GROUP

APRIL 2018

FEES FOR MEDICAL REPORTS, CERTIFICATES & LETTERS, ETC. TO BE PAID IN ADVANCE

Access to records under Data Protection Act 1998*	Who pays	Charge
Viewing of computerised records (Basic Patient Medical Summary computer printout available @ no charge (but plus Recorded Delivery postage*)	Patient	up to £10.00*
Copies of manual records or combination of manual/computer records plus recorded delivery postage*	Patient/Solicitor	up to £50.00* 50 p per page
Administration Charge for sending by Recorded Delivery + postage*	Patient /Solicitor	£12.00*
Adoption and Fostering	Who pays	Charge
Adoption fees normally paid by parent, fostering by NHS, but sometimes paid by the adoption/fostering agency		
Form IHA Initial Health Assessment	Local Authority	£58.12
Forms M, B Obstetric Neonatal reports	Local Authority	£44.95
Forms C, D, YP or AME Full examination of child	Local Authority	£97.91
Form AH Health assessment, Prospective carer	Local Authority	£80.00
Form AH2 Update report, parent/carer	Local Authority	£51.00
Child-minder (Ofsted health declaration form)	Patient/Employer	£91.00
Examination of children in /for care-first exam Subsequent exam	Local Authority	£37.99 £24.36
Freedom from infection for children for care	Local Authority	£24.36
Attendance allowance/disability living allowance	Who pays	Charge
GP factual report	DWP	£33.50
DS1500	DWP	£17.70
Blue Badge scheme	Who pays	Charge
Report only	Local authority	£25.15
Examination and report	Local authority	£39.22
Certificates and forms	Who pays	Charge
Criminal injuries compensation report on pro forma	Criminal Injuries Authority	£38.00
Freedom from infection certificate	Patient	£32.00
Letter re fitness to exercise, travel etc. (simple letter, one page. More complex letters/ certificates charged "pro-rata")	Patient	£32.00
Care Commission report	Patient	£32.00
Private Sick Note (any sick note within 7 days is private)	Patient	£30.00
Provident Association claim form (e.g. BUPA/PPP)	Patient	£32.00
School fees insurance claim form	Patient	£32.00
Fitness to attend State school, (<u>Request from Local Authority</u>)	Local authority	£25.15
Fitness for sport, school, university, etc.	Patient	£63.00
Health Certificate to attend university, college, teacher and nurses training	Patient/Employer	£63.00
Dentists, completion of Application for first registration of a dentist (GDC)	Patient	£63.00
Driving	Who pays	Charge
Full medical and report, HGV, PSV	Patient	£135.20
Report no examination (20 to 30 mins)	Patient	£67.50
Extract from records (15 mins)	Patient	£48.40
Report to DVLA with examination	DVLA	£85.00
Report to DVLA No examination	DVLA	£40.00
Seat belt exemption	Patient	£70.00
Taxi driver and elderly driver certificates	Patient	£70.00
Driving licence photograph	Patient	£29.50
PCV/LGV driver	Patient/Employer	£94.15
Local Authority PCV/LGV driver	Local authority	£94.15

Employment - Private	Who pays	Charge
Full medical with report or certificate (private/insurance - 45mins)	Patient/Employer/Insurance	£184.75
Report without examination (private/insurance -30mins)	Patient/Employer/Insurance	£94.15
Report on Pro-forma (20mins)	Patient/Employer/Insurance	£61.90
Extract from records (no examination or opinion -15 min)	Employer	£48.40
Certificate of Incapacity	Patient/Insurance	£32.00
Personal Track Safety (Railways/Mines/Underground Working)	Employer/Patient	£125.00
Private Pilot's Licence (Medical Report with examination)	Patient	£184.75
Employment - Local Authority/Police/NHS	Who pays	Charge
Police/Local Authority medical exam, certificate, opinion	Local Authority	£135.20
Local Authority/Police: report without examination (30 mins)	Local Authority	£94.15
Extract from records (no examination or opinion - 15 min)	Local Authority	£48.40
LA/Police Medical for higher grade appointment	Local Authority	£135.20
NHS Employee Prospective	Local NHS Body	£39.22
Fireman's Medical Examination	Fire Master	£135.20
Fireman's Medical Examination for Continuation of part time FM	Fire Master	£135.20
Boatman's Licence	Patient	£80.00
Extract from records	Who pays	Charge
Private (15 mins)	Employer	£48.40
Government /Local authority	Local Authority	£33.00
Fitness for sport, school, university, etc.	Who pays	Charge
Examination and report	Patient/Insurance company	£135.20
Extract from records 15mins	Patient/Insurance company	£48.40
Short Certificate of Incapacity	Patient/Insurance company	£32.00
Miscellaneous	Who pays	Charge
Passport signing / authentication	We do not provide this service	N/A
Shotgun Licence Certificate and Renewal	Patient	£184.75
Simple letter - one page (detailing prescription medicines / Housing/Benefits etc.) Longer letters will cost more – "pro rata"	Patient	£21.50
Local Authority	Who pays	Charge
Emergency Visits 9AM to 8PM	Local Authority	£88.50
Emergency Visits 8PM to 9AM	Local Authority	£175.00
Council Tax Certificate of severe impairment		Free
Insurance (Sickness)	Who pays	Charge
Examination and report (45 mins)	Insurance Company/Patient	£135.20
Extract from records (15 mins)	Insurance Company/Patient	£48.40
Certificate of Incapacity	Insurance Company/Patient	£32.00
Insurance Claim form completion	Patient	£27.00
Insurance (Accident)	Who pays	Charge
Examination and report	Insurance Company/Patient	£135.20
Report without examination	Insurance Company/Patient	£94.15
Report on pro forma (20 mins)	Insurance Company/Patient	£61.90
Extract from records	Insurance Company/Patient	£48.40
Short certificate	Insurance Company/Patient	£32.00
Life Assurance Proposal	Who pays	Charge
GP Report and examination own patient	Insurance Company	£135.20
GP report no examination	Insurance Company	£104.00
GP supplementary report	Insurance Company	£27.00

Mental Capacity Certificate	Who pays	Charge
With examination	Solicitor/Guardian	£184.75
No examination	Solicitor/Guardian	£73.50
Lasting Power of Attorney/ Court of Protection –Certification (part B) including one (local) home visit nursing home [15 mins]*	Solicitor/Guardian	£184.75*
Private Medical Examinations and Reports	Who pays	Charge
Full examination with report or certificate	Patient/Employer/Insurance	£135.20
Report no examination		
Private (30 mins)	Patient/Employer/Insurance	£94.15
Report on Pro-forma (20mins)	Patient/Employer/Insurance	£61.90
Extract from records		
Private (15 mins)	Patient/Employer/Insurance	£48.40
Travel Abroad	Who pays	Charge
Fitness to travel certificate	Patient	£32.00
Prescription for drugs required solely for travel purpose e.g. Malaria tab	Patient	£21.50
Vaccination certificate	Patient	£21.50
Holiday cancellation simple certificate	Insurance Company/Patient	£32.00
Holiday cancellation insurance claim	Insurance Company/Patient	£32.00
Simple letter - one page (detailing prescription medicines. Longer letters will cost more – “pro rata”	Patient	£21.50

VACCINATION CHARGES (Occupational & Travel) see note below

Hepatitis A - first injection (2 injection course)	No Charge
Hepatitis A – second/booster injections administration charge	No Charge
Hepatitis A Junior – first injection (2 injection course)	No Charge
Hepatitis A Junior – second/booster injections	No Charge
Hepatitis B (3 injections per course)	£126.00 per course
Hepatitis B Immunity Testing	£40.00
Hepatitis B Junior	£38.00
Japanese Encephalitis (3 injections per course)	£327.00 per course
Meningitis A & C (1 injection)	£70.00
Meningitis B for babies and children *To be given to babies from the age of 2 months free under new NHS guidance later in 2015	No Charge
Cholera (not provided at this Practice)	£60.00 per injection
Rabies (3 injections per course)	£240.00 per course
Tick Borne Encephalitis (3 injections per course)	£255.00 per course
Influenza (Flu jab) – Practice patient (not in the at risk categories)- subject to sufficient stocks being available	£12.50
Pneumonia Jab	£105.00
Typhoid	£53.00
Yellow Fever (1 injection) (Registered Patient)	£82.00
Yellow Fever (1 injection) (non-Registered Patient)	£97.00

Notes: Some Travel Vaccines are provided free of cost under the NHS. Some are not and are charged privately.

Hepatitis B-3 injections per course - (charge for travel and Private employers only) – includes pre and post testing – if more injections are needed charged extra £ 40 per injection. Ask for more information and “forms” for the employer at reception.

PRIVATE MEDICAL SERVICES

Private GP consultation, overseas visitors (per 20 mins based on £137.38 per hour + Practice fixed costs)	Patient	£63.60
Private prescription	Patient	£13.50
Private Nurse consultation, overseas visitors (per 20 mins based on AfC Grade 7 rates)	Patient	£39.75
Private Home Visit + mileage at 0.60p per mile (per 25 mins + travel time based on £137.38 per hour)	Patient	£129.53
Private ECG Test	Patient	£90.64
Blood tests	Who pays	Charge
Blood group test	Patient	£39.00
Diagnostic (not including lab charges)	Patient	£19.50
Paternity Testing 1, 2 or 3 samples	Solicitor	£37.90/ £75.80/ £102.33

Treasury & HM Forces rate for Work in surgery	
Extract from records	£48.50
Report on pro forma (e.g. 20 mins)	£61.90
Report written (e.g. 30 mins)	£94.15
Medical examination and report in surgery (e.g. 45 mins)	£135.20
GP x 2 clinical sessions equating to one full day (e.g. 2 x 3 hours including paperwork and updating medical records)	
	£518.09

We will do our best to complete requests for Medical Report/ Medical Records within 10 working days

Access to Medical Records

If significant work is involved in making copies of medical records then a fee of £20.00 per hour will be charged up to a maximum fee of £50.00 under the Freedom of Information Act 2000. Recorded delivery costs will be charged in addition if the records are not to be collected personally* NHS patient records must not be sent through ordinary post.

Source Reference Documentation: - Access to Health Records Act 1990; Data Protection Act 1998; Freedom of Information Act 2000 All standard services are provided within a ten working day turnaround time. NHS guidelines require that Clinical consultations must take priority over administrative work.

BMA Fees:

Travel Vaccines : <http://www.nomadtravel.co.uk/pg/42/VaccinationPrices>

Fast-track scheme

For Solicitors/Barristers where Court dates are involved please give us 10 working days' notice for Medical Reports or copies of medical records. For urgent matters where a 72 hour turnaround timescale is required or a fax-back (Safe Haven only) a £21.50 "fast-track" in the fee is payable. Courier or Recorded Delivery of items will be at additional cost. Please discuss requests for same day service. Additional costs may be incurred (e.g. overtime or holiday pay) and we cannot always commit to being able to complete requests on a same day basis. We will always try to assist wherever possible but clinical priorities may prevent us from meeting requests for same day service for medical reports.

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